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Austin Community College Internship For Students 2026

Description

The Austin Community College Internship Program provides students with valuable real-world work experience in their chosen field while earning academic credit. Interns will work alongside professionals on meaningful projects, gaining insights into specific career paths and developing key skills.

Responsibilities

- Assist departmental staff with various tasks, as assigned.
- Conduct research and gather information relevant to departmental projects.
- Develop content, presentations, or reports based on assigned projects.
- Participate in meetings and take notes as needed.
- Communicate effectively with staff, colleagues, and the public.
- Adhere to departmental policies and procedures.

Qualifications

- Currently enrolled in an ACC degree program.
- Minimum GPA of 2.5 (may vary depending on department).
- Strong commitment to learning and professional development.
- Ability to work independently and as part of a team.
- Excellent communication and interpersonal skills.
- Proficiency in MS Office Suite or similar software (may vary depending on department).

Experience

- Prior internship or volunteer experience preferred (not required).
- Experience relevant to the specific department or field is a plus.

Skills

- Excellent communication, written and verbal.
- Strong organizational and time management skills.
- Problem-solving and critical thinking skills.
- Ability to work independently and take initiative.
- Adaptability and willingness to learn new things.
- Proficiency in relevant software programs (depending on department).

Job Benefits

- Earn academic credit for internship participation.
- Gain valuable real-world work experience in your field.
- Develop professional skills and network with industry professionals.
- Enhance your resume and stand out to potential employers.
- Potential stipend or compensation, depending on the internship (not guaranteed).

Hiring organization

Austin Community College

Employment Type

Intern

Industry

Higher Education

Job Location

Austin, Texas, United States,
73301, Austin, Texas, United States

Working Hours

8

Base Salary

10

Date posted

February 24, 2026

Valid through

25.02.2027

How To Apply

- Search for internships by department or keyword.
- Apply directly through Handshake with your resume and cover letter.
- Attend career fairs and networking events hosted by ACC Career Services.
- Contact the specific department offering the internship you're interested in for inquiries.