



<https://www.internshipsea.online/job/city-of-frisco-summer-internship/>

City Of Frisco Summer Internship Opportunities 2025 Apply Online

Description

The City of Frisco is offering exciting Summer Internship Opportunities for 2025, providing students with hands-on experience in various departments. Interns will gain valuable insights into local government operations, develop professional skills, and contribute to meaningful projects that impact the community.

Responsibilities

- Assist in daily operations within assigned departments, including Administration, Finance, Public Works, Parks & Recreation, and more.
- Conduct research, analyze data, and prepare reports as needed.
- Participate in team meetings and collaborate on projects that support city initiatives.
- Assist with event planning, public outreach, and communication efforts.
- Provide administrative support, including document preparation and record-keeping.
- Perform other duties as assigned by supervisors to enhance learning opportunities.

Qualifications

- Must be currently enrolled in a high school, college, or university program.
- Strong academic record and interest in public service, local government, or related fields.
- Ability to commit to the full duration of the summer internship program.
- Must be authorized to work in the United States.

Experience

- Previous internship or volunteer experience is preferred but not required.
- Experience working in a team environment or handling administrative tasks is a plus.

Skills

- Excellent written and verbal communication skills.
- Strong organizational and time management abilities.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook).
- Ability to work independently and collaboratively in a fast-paced environment.
- Problem-solving skills and adaptability to new challenges.

Job Benefits

- Hands-on experience in a professional government setting.
- Networking opportunities with city officials and professionals.

Hiring organization

City Of Frisco Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Frisco, Texas, United States,
75034,, Frisco,, Texas,, United States,

Working Hours

8

Base Salary

10

Date posted

March 17, 2026

Valid through

11.02.2026

- Exposure to various career paths within local government.
- Potential for academic credit (subject to school approval).
- Competitive stipend or hourly wage (depending on position and department).

How To Apply

Interested candidates must apply online through the **City of Frisco's official website**. Applications should include a resume, cover letter, and any additional documents required by the department.

[Job Vacancies Portal Here:](#)