https://www.internshipsea.online/job/state-of-california-internship/

State Of California Internship Program 2025 | Open Position

Description

The State of California Internship Program offers students and recent graduates an opportunity to gain hands-on experience in public service. Interns will work closely with professionals in various state departments, contributing to meaningful projects that impact communities across California. This program aims to develop future leaders by providing exposure to government operations, policy-making, and administrative functions.

Responsibilities

- Assist in research, data analysis, and report preparation
- Support various departmental initiatives and public programs
- Participate in policy development and legislative research
- Engage with stakeholders, government officials, and community organizations
- Perform administrative duties such as documentation, scheduling, and correspondence
- Collaborate with team members on assigned projects
- Attend meetings, training sessions, and professional development workshops.

Qualifications

- Must be currently enrolled in or a recent graduate of an accredited college or university
- Pursuing a degree in Public Administration, Political Science, Business, Law, Environmental Studies, Communications, or a related field
- Strong academic standing with a minimum GPA requirement (if applicable)
- Authorization to work in the United States.

Experience

- Prior internship experience in government, non-profits, or related fields (preferred but not required)
- Experience conducting research and preparing reports
- Exposure to administrative or project management tasks.

Skills

- Strong written and verbal communication skills
- Analytical and critical thinking abilities
- Ability to work independently and as part of a team
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)
- Attention to detail and strong organizational skills
- Ability to handle confidential information with discretion.

Hiring organization
State Of California Internship

Employment Type
Intern

Duration of employment
6 Months

Industry
Government Administration

Job Location
Sacramento, California, United States, 95811,, Sacramento,, California,, United States,

Working Hours
8

Base Salary
10

Date posted
November 15, 2026

Valid through
27.02.2026

Job Benefits

- Hands-on experience in government operations and public service
- Networking opportunities with professionals and policymakers
- Professional development through training sessions and mentorship
- Potential academic credit (subject to school approval)
- Competitive stipend (if applicable).

How To Apply

Interested candidates should submit the following:

1. A resume highlighting relevant experience and skills
2. A cover letter detailing their interest in the internship program
3. Academic transcripts (if required)
4. Any additional documents specified in the application guidelines.