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WGU Internship Placements Program 2026

Hiring organization
WGU

Employment Type
Intern

Duration of employment
6 Months

Industry
Education

Job Location
Salt Lake City, Utah, United States, 84104, Salt Lake City, Utah, United States

Working Hours
8

Base Salary
10

Date posted
October 12, 2026

Valid through
27.01.2027

Description

Western Governors University (WGU) is excited to launch its Internship Placements Program for 2026. This program is designed to offer students a valuable opportunity to gain practical experience in various fields, contribute to meaningful projects, and enhance their skills in a dynamic educational environment.

Responsibilities

- Collaborate with WGU departments and teams to support various initiatives and projects.
- Assist in the planning and execution of educational programs and events.
- Conduct research and analysis on higher education trends and best practices.
- Provide support in administrative tasks, data entry, and reporting.
- Participate in team meetings, workshops, and training sessions.
- Contribute to the development of reports, presentations, and program documentation.
- Engage in day-to-day tasks and projects as assigned.

Qualifications

- Currently enrolled in a Bachelor’s or Master’s program at WGU.
- Strong academic record.
- Excellent communication and interpersonal skills.
- Ability to work independently and collaboratively in an educational setting.
- Enthusiasm for higher education and a commitment to student success.

Experience

- Prior internship experience or relevant coursework is advantageous but not required.
- Familiarity with higher education systems and practices is a plus.

Skills

- Proficient in Microsoft Office suite.
- Strong analytical and problem-solving skills.
- Detail-oriented with excellent organizational abilities.
- Adaptability and a willingness to learn.
- Effective time management and multitasking skills.

Job Benefits

- Hands-on experience in a leading online university.
- Networking opportunities with professionals in higher education.
- Exposure to various aspects of educational administration and program management.
- Mentorship from experienced educators and professionals.

- Competitive stipend for the duration of the internship.

How To Apply

Interested candidates should submit a resume, cover letter, and academic transcripts through the WGU online application portal. Shortlisted candidates will be contacted for interviews.

WGU is an equal opportunity employer and values diversity in its workforce. Students from all backgrounds are encouraged to apply. Please note that selected candidates may be subject to background checks as required for positions within an educational institution.